

EXPENSES REIMBURSEMENT POLICY FORM - ALL EMPLOYEES

NAME: Paolo Galati SCHOOL: _____ PERIOD: 06-20 to 07-20
EMPL # _____ PRINCIPAL: _____ JOB TITLE: Chair YEAR: 2022

DATE (MM/DD/YY)	LOCATION		DESCRIPTION NATURE OF BUSINESS	TOTAL EXPENSE		REGULAR TRAVEL @ \$0.55/KM		CAR POOLING TRAVEL @ \$0.55/KM		MEALS	LODGING - TRAVEL	OTHER
	FROM	TO		KM	AMOUNT	KM	AMOUNT	KM	CODE			
06/20/22							\$ -				1543.25	(1)
07/05/22							\$ -				72.45	(2)
07/06/22							\$ -				13.00	(3)
07/08/22							\$ -			19.30		(4)
07/07/22							\$ -				127.50	(5)
07/08/22							\$ -			21.00		(6)
07/08/22							\$ -			6.00		(7)
07/08/22							\$ -				60.00	(8)
07/21/22							34 \$ 18.70					
07/22/22							18 \$ 9.79					
07/30/22							18 \$ 9.79					
06/20/22										17.40		(9)

GRAND TOTAL: \$ 2441.10

BUDGET CODES			
TRAVEL (SCH GL)	200-1-21120-	308	CODE
LODGING/MEALS	200-1-51110	302	
CAR POOLING TRAVEL (SCH GL)		302	
OTHER		500	
OTHER			
OTHER			
TOTAL			<u>2441.10</u>

• Kilometers are calculated at 50 cents/km.
• Car pooling (long-term) are calculated at \$0.55/km.
• The expense claim form is not to be used for the purchasing of...
• Expense claims must be submitted by 4:30 pm to Finance on the Wednesday of the week preceding a pay in order for it to be processed.

RECU - RECEIVED
FINANCE
AUG 23 2022
C. S. SIR-WILFRED LAURIER
SR WILFRED LAURIER S.B.

Handwritten notes and signatures in the top right corner, including a signature that appears to be "M. P." and some illegible text.

 Air transportation charges

Base fare 0.00

 Taxes, Fees and Charges

Quebec 0.00

Change Fee 0.00

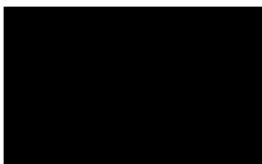
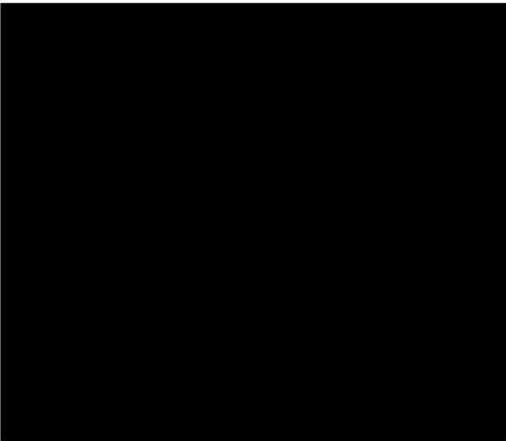
Paolo Galati (ADT) 0.00

 Subtotal 0.00

 Travel Options 0.00

 Seat selection 0.00

TOTAL CHARGES \$70.59



1 Tarif taxi. 54,79 \$, CP,
 redevance
 1 Pourboire 9,45 \$

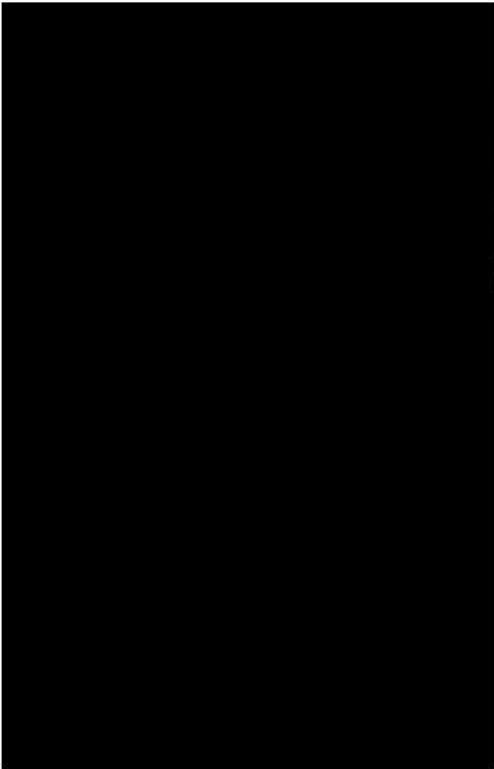
SUB TOTAL 64,24 \$



Amount
 Tip \$ 9.45
 Total

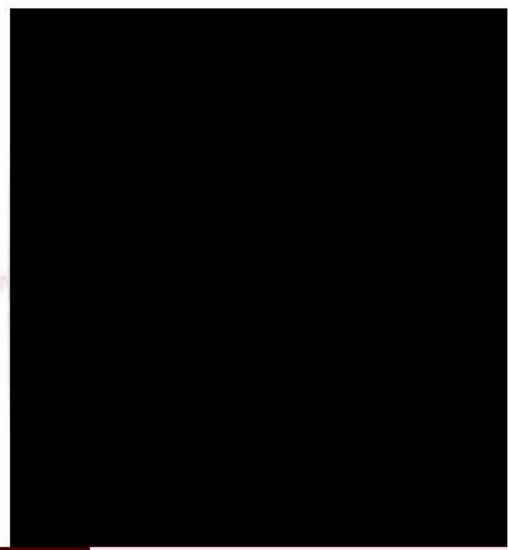
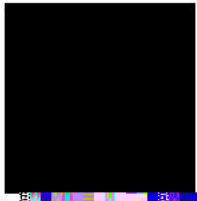


TPS: 2,74 \$
 TVP: 5,47 \$
 TOTAL: 72,48 \$



Éléments de la facture

Tarif de base - Départ	0,00
Tarif de base - Arrivée	0,00
Suppléments du transporteur	75,00
Total	75,00
Taxes, frais et surtaxes	
Taxe sur les produits	0,00
Taxe de vente du Québec - Canada	0,00
Taxe d'amélioration	0,00
Total avant les taxes	0,00
TOTAL	75,00



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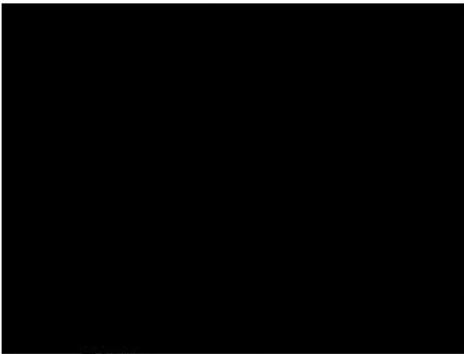
Amount \$14.38
TIP \$5.00

TOTAL CAD\$19.38

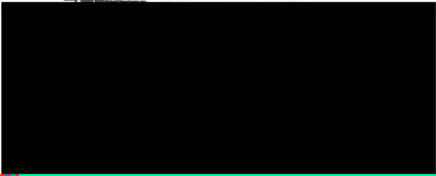


Subtotal 12.95
12.95 GST 1.65
12.95 PST 0.78
Amount Due 15.38

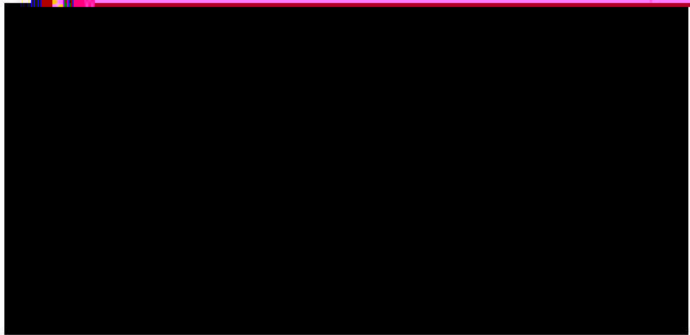
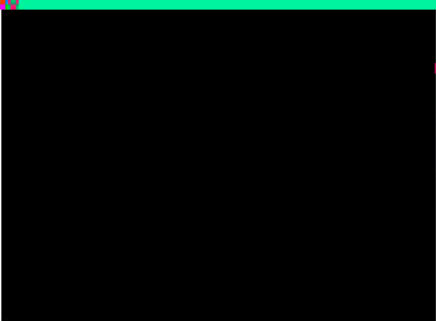


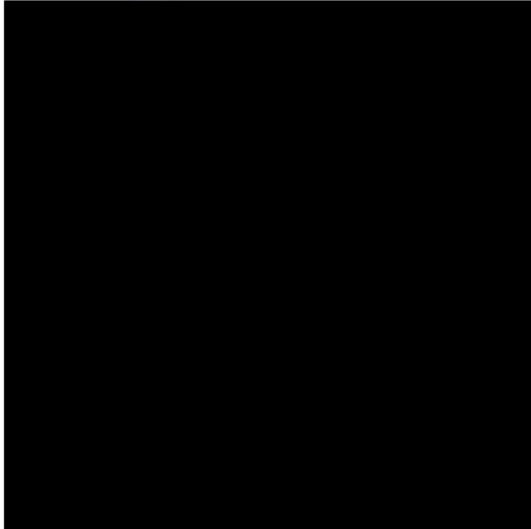
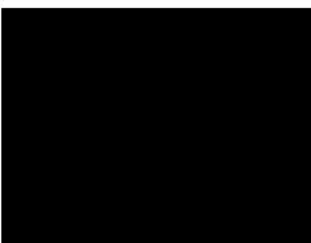


TOTAL 21.08

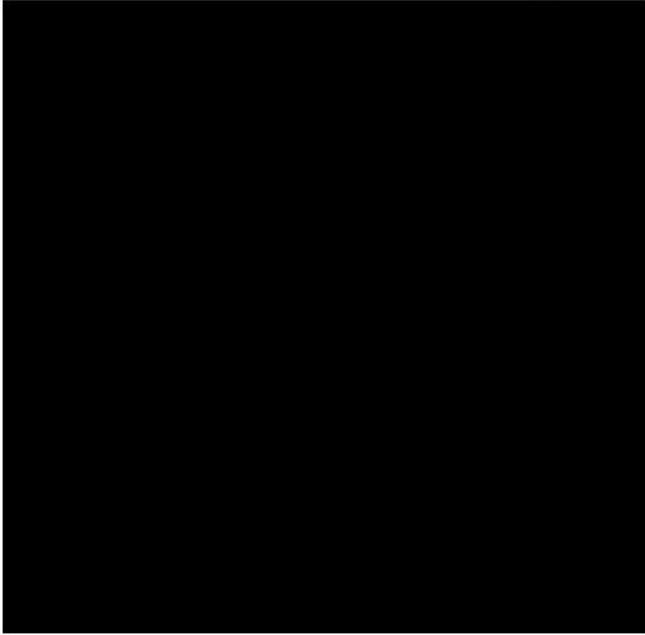


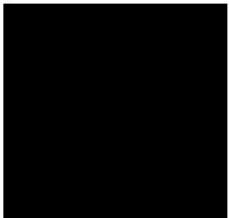
Subtotal	18.99
GST	0.95
Total	21.08
Balance	21.08





TOTAL \$ 60.00

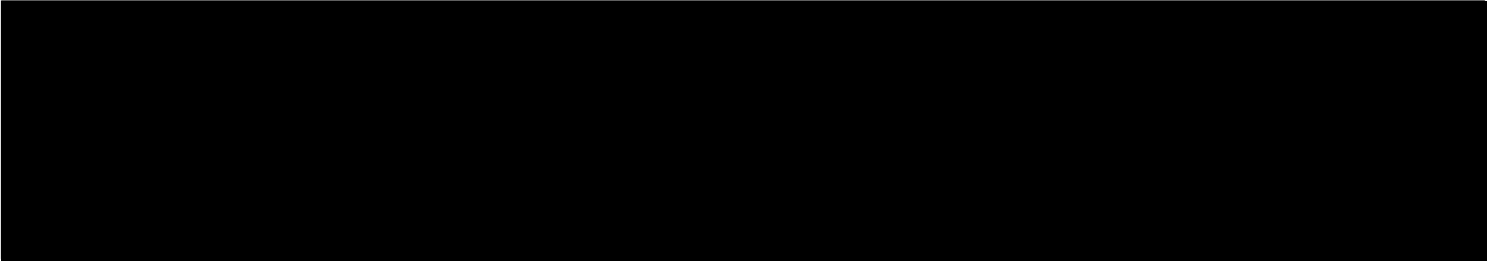
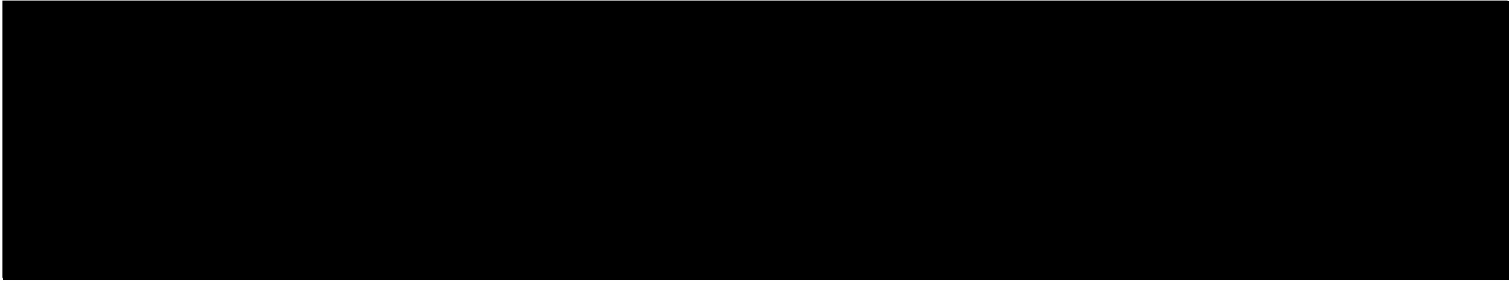




149.00
 7.45
 4.96
 8.94
 140.00

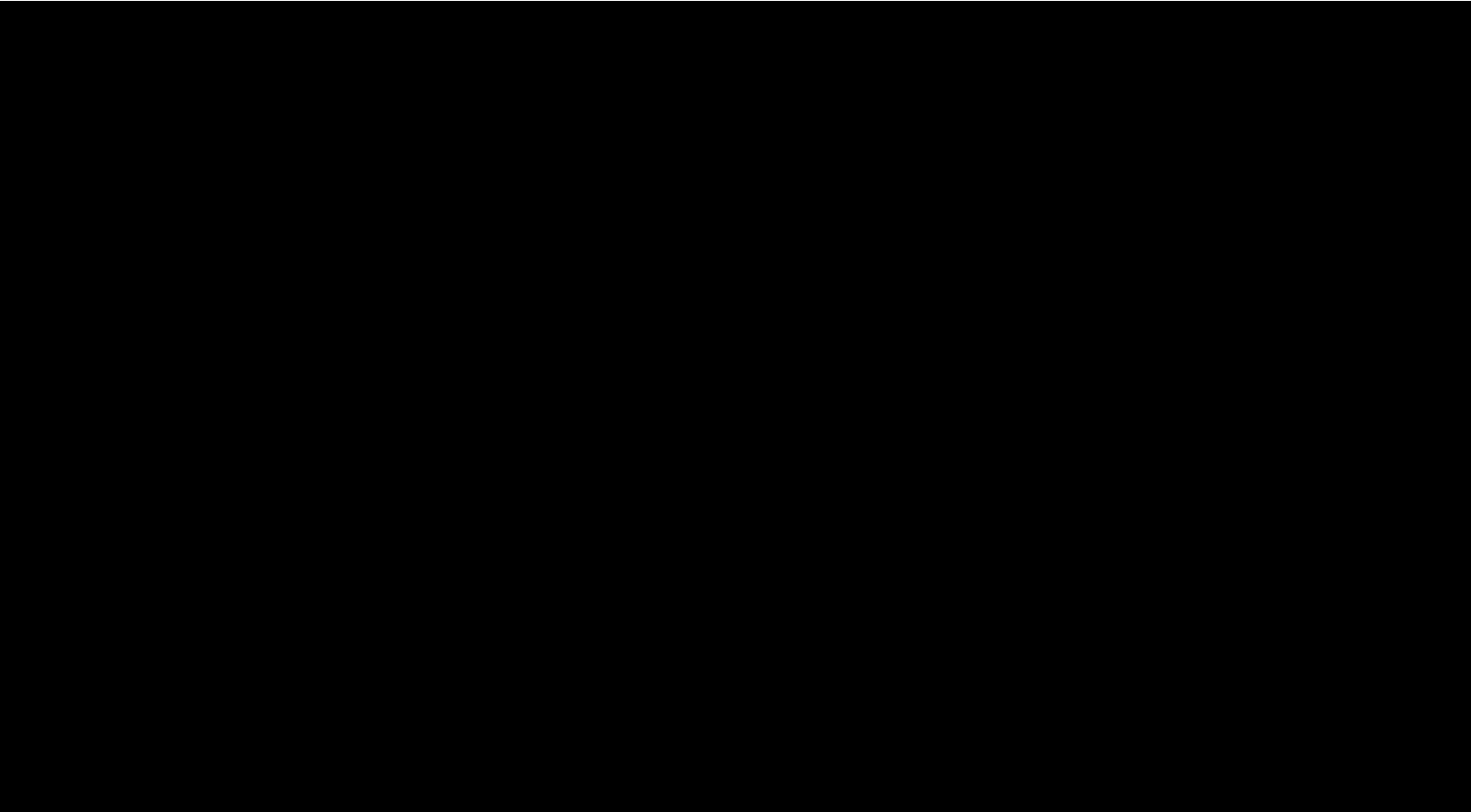
7.45
 4.96

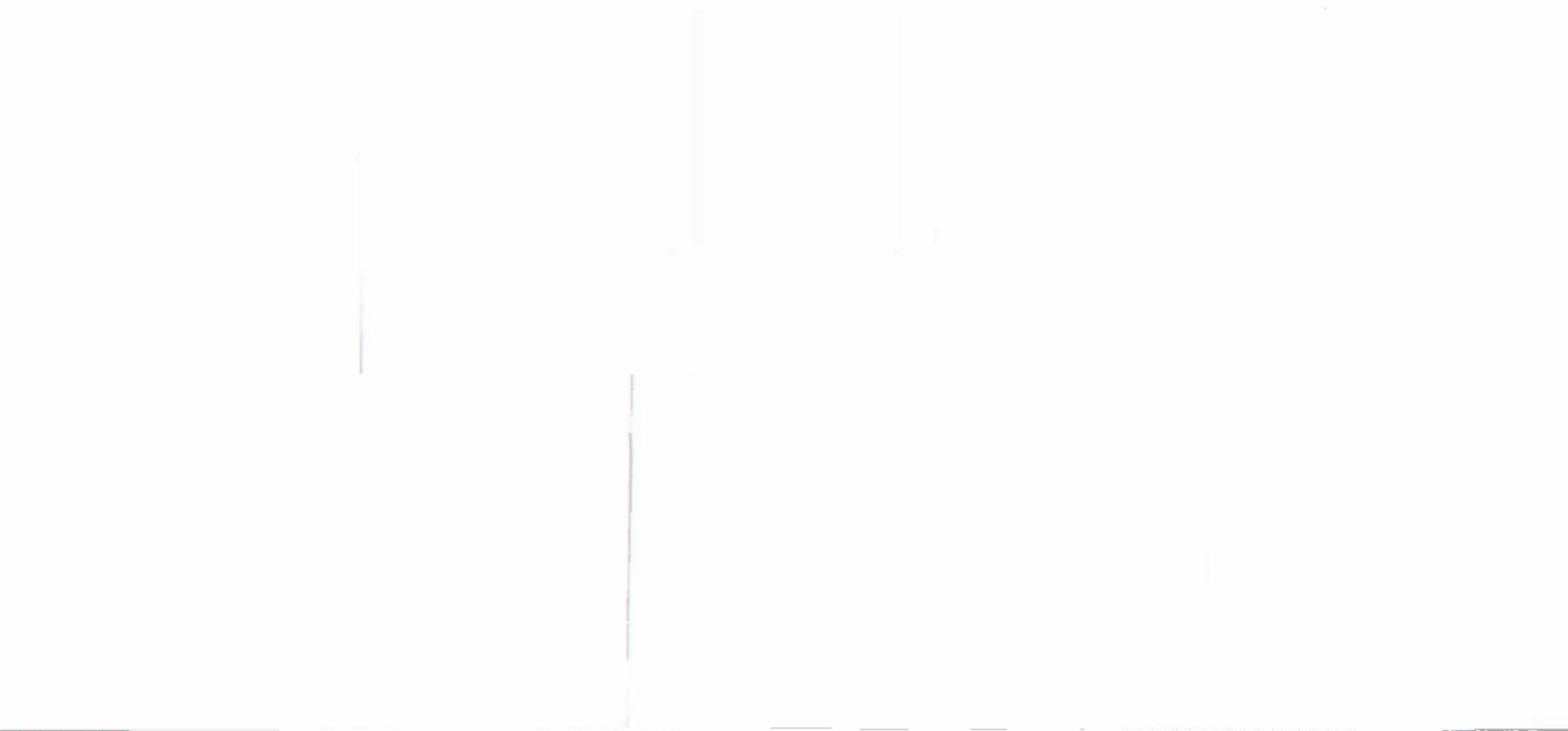
7.45
 4.96



** Total Credits

-572.05

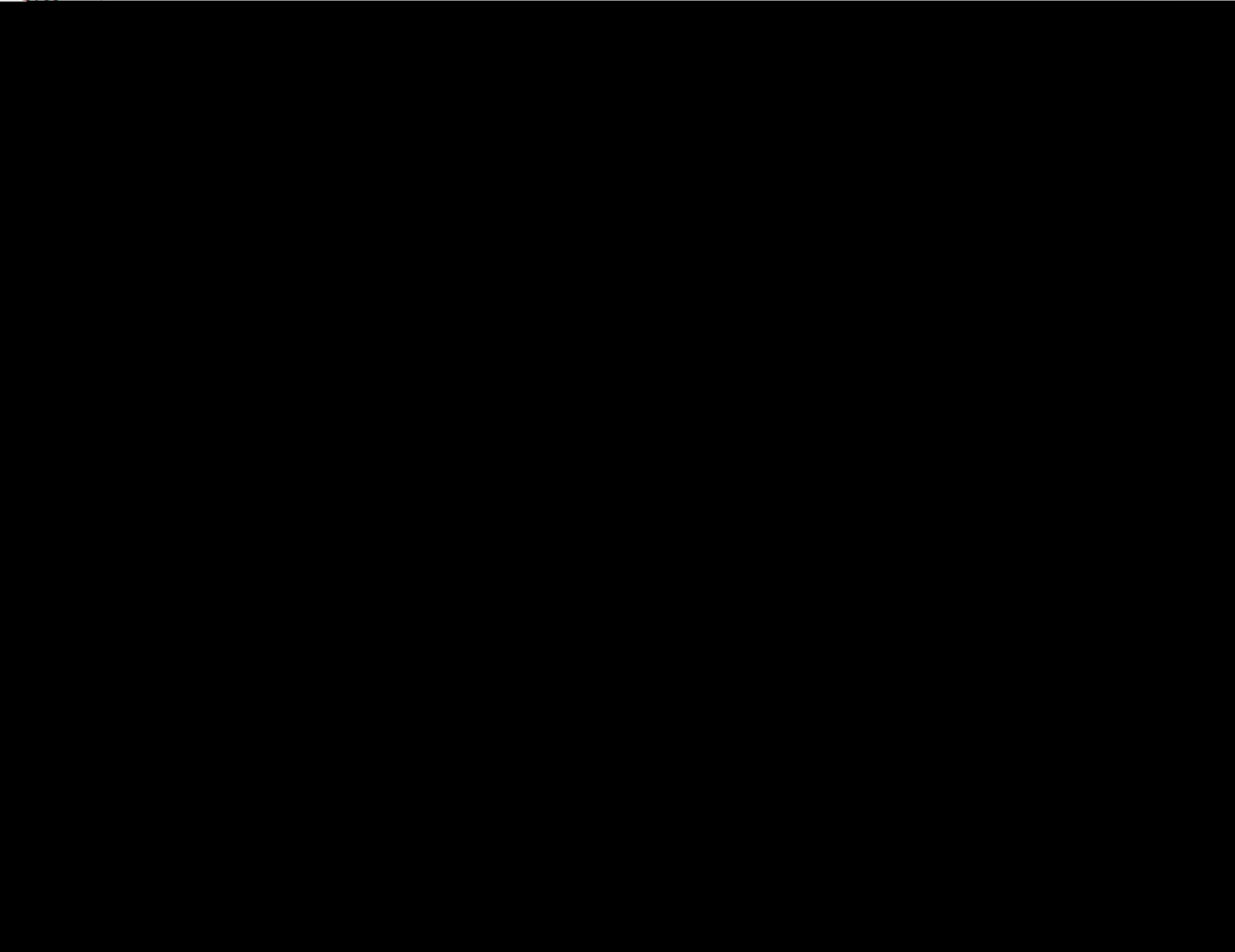




3.00 2.50 2.00 1.50 1.00 0.50 0.00

NOV 18 10 30 AM '00

PST

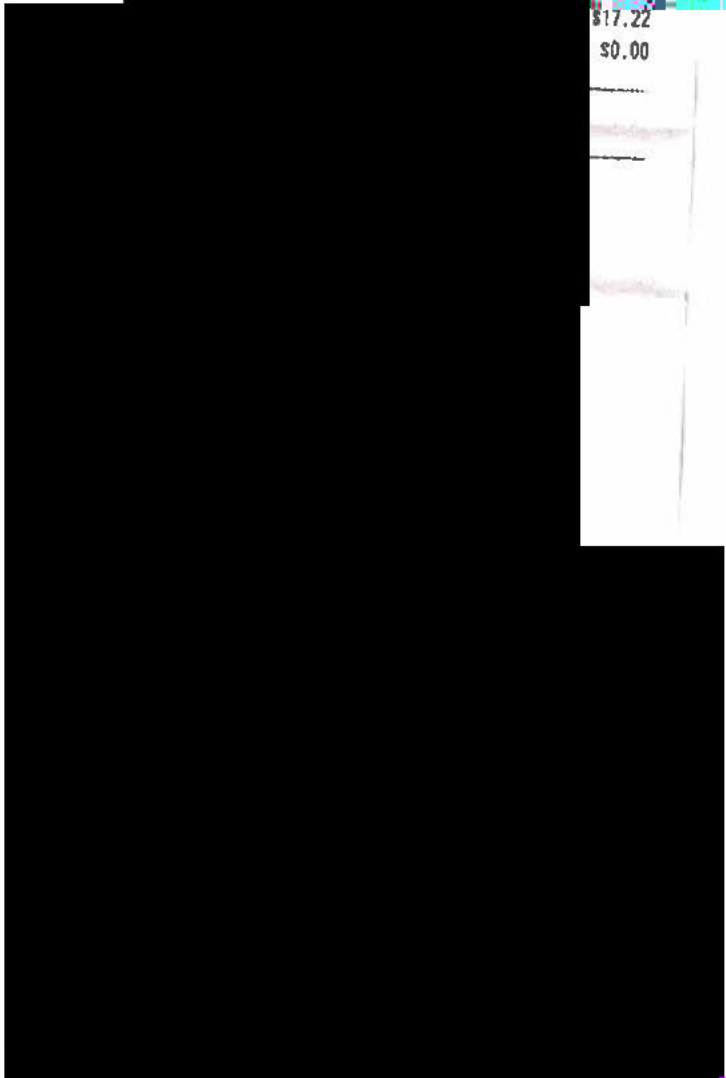
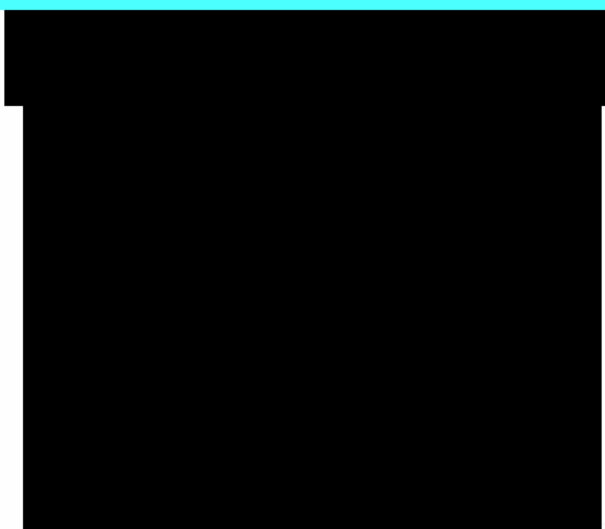


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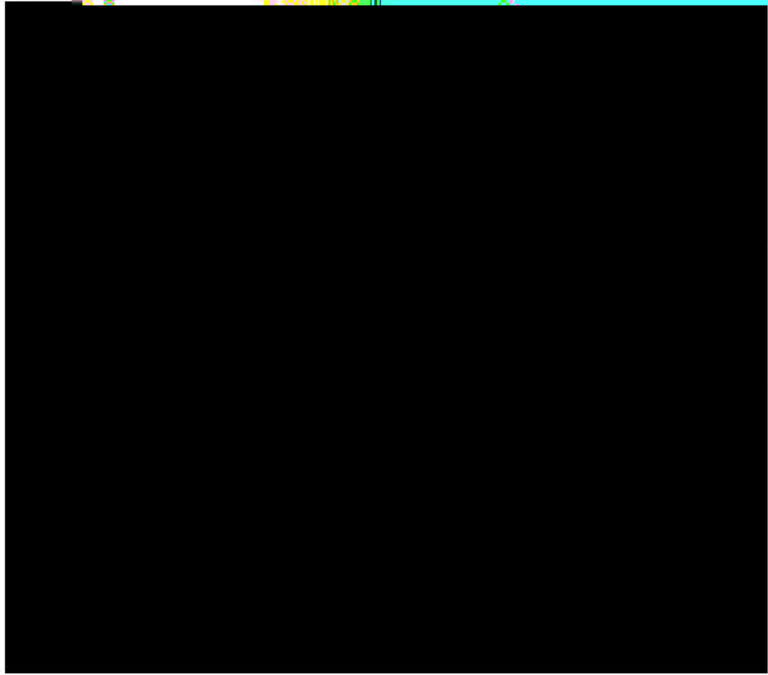


Soustotal: \$14.98
TPS: \$0.75
TVQ: \$1.49
Total: \$17.22

ANGL... 17.22



\$17.22
\$0.00



\$60.00



\$17.50



\$19.38



\$73.59



\$12.45

